

460th Contracting Flight

- Operational Support for 460th Space Wing and Base Partners
 - Commodities (Office Supplies, furniture, etc.)
 - Services (Custodial, Grounds Maintenance, Refuse/Recycle, etc.)
 - Minor Construction, Architect & Engineering Support, etc.
 - Government-Wide Purchase Card Program
- As mandated, the 460th Contracting Flight uses several Mandatory-use contracts.
 - Office Supplies:** All Air Force contracting offices and Government Purchase Card holders must purchase office supplies through the Office Supplies Federal Strategic Sourcing Initiative (FSSI) Blanket Purchase located at <https://www.afadvantage.gov> or the local AbilityOne Base Supply Center retailer.
 - All toner must be purchased through AFWay
 - Furnishings**
 - Executive Office and Conference Room Furniture
 - Executive furniture for private office, conference room, and reception area with accessories.
 - Filing and Storage. Filing cabinets, conversion bars, storage cabinets, bookcases.
 - Office Seating. Executive level desk chairs, guest chairs, task and conference room chairs.
 - Systems and Modular Furniture. Monolithic and stackable cubicle systems, freestanding modular desks, demountable walls, accessories, design and installation.
 - Information Technology**
 - Cellular Services and Devices. BPAs for four US cellular companies to offer a consolidated one-stop shopping point for cellular services and devices
 - Client Computing and Servers. Desktop, laptop and monitor products
 - Digital Printing and Imaging. Commercially-available, business-class digital printing and imaging devices to include digital network printers, network multifunction devices, associated ink/toner, cartridges/supplies, user-installed replacement parts and associated services
 - Force Protection**
 - Black Nylon Gear. Utility belt and accessories (utility belt keepers, handcuff case, radio case, M-9 ammo pouch, M-4 magazine pouch, chemical spray holder, baton holder, silent ring holder, and glove pouch/case)
 - Common Military/Civilian Law Enforcement Equipment Items. Concealable Body Armor, Safariland and M9 Holster/Accessories, Handcuffs, Flashlight, Baton, and Whistle
 - Defensor Fortis - Load Carrying System 2. Camouflage harness system with 36 equipment-carrying attachments
 - Security Forces' Under Body Armor Shirt. Non-flame resistant version of combat shirt; Security Forces mission essential gear (not uniform item). Not for use as outerwear.
 - Civil Engineering**
 - Elevator Maintenance, Repair and Inspection Services. Maintenance and repair services for AF Vertical Transportation Equipment (VTE)
 - Taxiway Lighting. Current incandescent taxiway lighting fixtures in use on airfield with LED taxiway fixtures. Includes elevated and in-pavement LED taxiway lighting fixtures, both with and without an arctic heater option
- Additional information on these "Mandatory Use" contracts may be found here: <https://cs1.eis.af.mil/sites/afcc/AFICA/sslpl/sslpl.aspx>

FEDERAL BUSINESS OPPORTUNITIES (FBO)

FAR Part 5 www.fbo.gov

- Most contracting requirements and awards >\$25,000 are posted to FBO.
 - Exceptions are mandatory-use contracts and existing Indefinite Delivery/Indefinite Quantity contracts
- FBO allows you to search by dates and/or type of notice, solicitation or award number, place of performance zip code, set-aside type, NAICS/FSC/PSC, Key words, selected agencies.
- Register for Vendor Notification Service by specific solicitation number, same selections as above, **All** notices

COMPETITION TYPES

FAR PART 6

- Full and Open Competition:**
All responsible sources (Small & Large) may compete.
- Full & Open Competition After Exclusions:**
Alternative sources, 8(a), HUBZone/SD-VOSB, small business set-asides
- Other than Full & Open Competition:**
Sole source, Urgency, Industrial mobilization, International agreement, Statutory (includes 8(a), HUBZone, SD-VOSB), National security

THRESHOLD	TYPE	ACTION
<\$3,000 (\$2,000 Davis Bacon; \$2,500 Service Contract Act)	Micro-Purchase	Not advertised
>\$3,000 <\$25,000 (\$2,000 Davis Bacon; \$2,500 Service Contract Act)	SAP	Not advertised (sometimes posted locally) Oral or Request for Quotation (RFQ) Normally reserved for small business
>\$25,000 <\$150,000	SAP	Advertised in FBO Oral or RFQ Normally reserved for small business set-aside
>\$150,000	Formal / Large Contract	Advertised in FBO Invitation for Bid (IFB) or Request for Proposal (RFP) Set-aside if ≥ 2 capable 8(a) / HUBZone / SD-VOSB/SB will submit offers @ fair market price

SAP - Simplified Acquisition Procedures

Be Familiar with Regulations

- Integrated Acquisition Environment (IAE)
- Federal Acquisition Regulations (FAR)
- Agency Supplemental Regulations
www.acquisition.gov
www.regulations.gov
- Defense Acquisition Regulation Supplement (DFARS)
www.acq.osd.mil/dpap
- Business Gateway Initiative (legal/regulatory info)
www.business.gov
- SBA Small Business Training Network (free courses)
www.sba.gov/services/training

BASIC SMALL BUSINESS PROGRAMS

FAR PARTS 19 & 26

SMALL BUSINESS (SB) – Located in U.S, organized for profit, including affiliates is independently owned & operated, not dominant in field of operations in which it is bidding on Government contracts, AND meets Small Business Administration (SBA) size standards included in solicitation. Size standard is based upon the North American Industrial Classification Standard (NAICS) assigned to the specific procurement dependent upon product/service purchased.

WOMAN-OWNED SMALL BUSINESS (WOSB) – Small Business, at least 51% owned by ≥ 1 women, AND management & daily business operations controlled by ≥ 1 woman. Small Disadvantaged Business (SDB) – Small Business, unconditionally owned & controlled by ≥ 1 socially & economically disadvantaged individuals who are of good character & citizens of the U.S. AND SBA-certified.

SMALL DISADVANTAGED BUSINESS 8(A) CERTIFIED [8(A)] – Small Business, self-certified as a SDB, AND SBA-certified OR self-certified into the 8(a) Business Development Program for a period of 9 years.

HISTORICALLY UNDERUTILIZED BUSINESS ZONE (HUBZONE) – Small Business, owned & controlled ≥ 51% by U.S. citizens, SBA-certified as a HUBZone concern (principal office located in a designated HUBZone & ≥ 35% of employees live in a HUBZone).

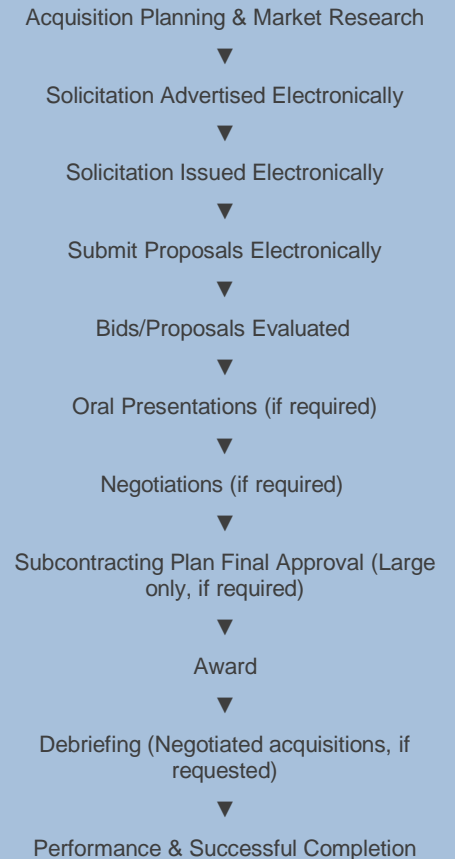
VETERAN-OWNED SMALL BUSINESS (VOSB) – Small Business, veteran-owned as defined in 38 USC 101(2), ≥ 51% owned by ≥ 1 veterans, & management/daily operations controlled by ≥ 1 veterans.

SERVICE-DISABLED VETERAN OWNED SMALL BUSINESS (SD-VOSB) – Small Business, veteran-owned, ≥ 51% owned by ≥ 1 service-disabled veterans, AND management & daily business operations controlled by ≥ 1 service disabled veterans OR in the case of veteran with permanent & severe disability, the spouse or permanent caregiver of such veteran, AND with 0% - 100% service-connected disability as defined in 38 USC 101(16) & documented on DD 214 or equivalent.

SMALL BUSINESS CERTIFICATIONS

TYPE	ACTION
Small Business	Self-certify Set-aside authority
Woman-Owned Small Business	Self-certify (may change)
Small Disadvantaged Business [includes 8(a)]	Self-certify OR SBA certify 8(a) set-aside & limited sole source authority
HUBZone	SBA certify Set-aside & limited sole source authority; 10% price evaluation preference may apply
Service-disabled Veteran Owned SB	Self-certify Set-aside & limited sole source authority
Veteran Owned SB	Self-certify

PROCESS FOR ACTIONS OVER \$150,000



SMALL BUSINESS FEDERAL POLICY

FAR 19.201

"It is the policy of the Government to provide maximum practicable opportunities in its acquisitions to small business.... concerns. Such concerns must also have the maximum opportunity to participate as subcontractors..."

ARE YOU READY?

Do you know your North American Industry Classifications (NAICS) & the small business size standards for each? Do you know your FSC/PSC Codes? Do you have a DUNS Number? Do you have a Business Plan and Marketing Plan? Are you registered in the System for Award Management (SAM)?